



# Moving towards a cure for brain tumors!

## Team Captain Information

Moving Towards a Cure  
Saturday, September 26, 2009  
Coachman Park, Clearwater

### What is included in the Team Packet?

- » Instructions for creating your team online
- » Letter to assist in recruiting team members
- » Donation Forms
- » Fundraising Ideas
- » Team Roster Sheet
- » Mail-in Registration Form
- » Together in Hope Form

You can also download the team captain packet online at [www.MilesForHope.org/downloads](http://www.MilesForHope.org/downloads)

### What is a Team?

A team is a group of four or more friends, family members or co-workers. Team members can be of any age and level of fitness. It is not required that all team members participate in the same event. It is ok for example to have a team member running, some walking and some participating as a cyclist.

### How do I register my Team?

You can register your team one of two ways; online or by mailing in your registration form. Only teams who register online will have a fundraising page.

**To register your team online:** Team Captains and team members can register for the event two ways:

Visit [www.MilesForHope.org](http://www.MilesForHope.org) then click on the “events” tab, follow the directions on the page to register.

Or through Active.com by visiting [http://www.active.com/event\\_detail.cfm?event\\_id=1705172](http://www.active.com/event_detail.cfm?event_id=1705172) once the page has loaded, click on the yellow tab with the words “Create your team”.

The direct link to start your fundraising page is <http://www.active.com/donate/MilesForHope> once the page loads, click on “create a fundraising team” at the top of the page. You will then fill in the information requested to begin your team fundraising page. Once this is complete, you will be directed how to share this link with family and friends. Registration begins June 10, 2009. If Team Captains have registered for the event by visiting [www.MilesForHope.org](http://www.MilesForHope.org) or mailed in their registration, in order to use online fundraising, they still must register with Active.com in order to set up a team online. Rest assured, Active.com is a well known tool used for fundraising and is safe and secure.

Once you have created your team fundraising page, team members will then have the option to join the team online and fundraise for their team online.

**To register your team by Mail:** Using the mail-in registration form, simply fill in your name under “Team Captain” and team name under “Team Name”. Ask your team members to return their registration form to you. You can streamline this process by writing your address on the registration forms or including a self-addressed envelope. Please be aware that Team Captains can then go to <http://www.active.com/donate/MilesForHope> to start an online fundraising team if they wish to have an online team fundraising page and have the team name appear as a sign-up option for other team members online. Once the page loads, click on “Create your team” and follow the online directions. You must register with Active.com in order to create this page.

Mail completed registration in one packet to:  
Miles For Hope  
P.O. Box 5292  
Clearwater, Fl 33758

#### **What am I responsible for as a Team Captain online or by mail?**

Team Captains are responsible for either creating a team online and asking team members to register online, or collecting all completed paper entry forms and fees and submitting them together to Miles For Hope. Team Captains should also encourage their team members to raise donations.

#### **Donations and Fundraising**

We suggest that teams set a fundraising goal. Our recommendation is \$125 per team member. When you register online at [www.MilesForHope.org](http://www.MilesForHope.org), then click on the “events” tab, once you have registered, you will receive a confirmation email that will contain the link <http://www.active.com/donate/MilesForHope> after clicking on this link, click on the link “Created your team” and follow the online instructions to create your page. You must register with active.com in order to create your fundraising page. Paper pledge forms are also included in the team packet. Fill in your team name and your mailing address for pledges to be sent back to you. Remind everyone that Miles For Hope is a non-profit 501(c)3 organization that is strictly run by volunteers. Therefore, donations go to their intended purpose, finding a cure for brain tumors.

#### **What is the Team Registration Deadline?**

Online registration must be completed by midnight September 10, 2009. Mail in registration must be submitted complete by September 7, 2009.

#### **Register**

To register for the event go to [www.MilesForHope.org](http://www.MilesForHope.org). Click on the “events” tab to register online. Once your registration is complete, you will be provided with a link in the confirmation email where you will create your fundraising page.

#### **Confirmation Email**

Once you filled out the information for your fundraising page by visiting: <http://www.active.com/donate/MilesForHope> you will receive an e-mail confirming your participation as a Team Captain. You will also be given a link to your team page and a username along with a password in order to log in to the page. **Keep this email to allow you to refer back to your account information.**

#### **Questions?**

Should you have any questions, please feel free to contact us either via email at [info@MilesForHope.org](mailto:info@MilesForHope.org) or by calling 727-647-6548.